

STAR Grant Reviewer Rubric							
	Budget	Summary	Objectives Student Activities Evaluation	Timeline	Literacy Connection	Professional Development	Overall
Meets Standard 5 points	<ul style="list-style-type: none"> Specific titles included Itemized cost list included Materials directly relate to reading and/or writing instruction Discounted prices reflected total cost listed 	<ul style="list-style-type: none"> Tells who the project is for Includes grade level(s) Includes number of participants 150 words max gives a brief snapshot of the program 	<ul style="list-style-type: none"> objectives listed in bulleted format (What students will know, understand, and be able to do) student activities listed method for evaluation included 	<ul style="list-style-type: none"> specific timeline for implementation included 	<ul style="list-style-type: none"> includes explanation of instruction or promotion of reading and/or writing 150 words max 	<ul style="list-style-type: none"> objectives listed for professional development or growth tells how teacher's instruction will be enhanced through this grant phrases such as "give me the opportunity to..." "force me to..." "allow me to integrate..." 	<ul style="list-style-type: none"> Grant follows guidelines, page length and order Spelling and grammar are proficient
Partially Proficient 3 points	<ul style="list-style-type: none"> some titles listed total cost without specifics no discount no total 	<ul style="list-style-type: none"> more than 150 words incomplete summary includes unnecessary information 	<ul style="list-style-type: none"> objectives activities, or evaluation, listed but not all 3 	<ul style="list-style-type: none"> general timeline included 	<ul style="list-style-type: none"> more than 150 words vague explanation of instruction or promotion of reading and/or writing 	<ul style="list-style-type: none"> tells of personal or student growth rather than professional growth little information about enhanced instruction 	<ul style="list-style-type: none"> grant has one section out of order pages exceed limit
Unsatisfactory 1 point	<ul style="list-style-type: none"> total cost is listed with no specifics materials listed do not directly relate to reading/writing instruction 	<ul style="list-style-type: none"> vague or confusing summary 	<ul style="list-style-type: none"> vaguely refers to objectives, or evaluation 	<ul style="list-style-type: none"> incomplete timeline included 	<ul style="list-style-type: none"> lack of information about how reading/writing will be promoted through this grant 	<ul style="list-style-type: none"> includes little info about professional development or enhanced instruction 	<ul style="list-style-type: none"> more than one section is out of order spelling and/or grammar are issues

Stimulate Teacher's Achievement in Reading Grant

STAR Grant APPLICATION INFORMATION

In order to encourage CCIRA members to try new reading/writing experiences with their students, the Colorado Council of the International Reading Association has developed the STAR Grant Program.

Successful applicants will receive up to \$500 to develop and implement reading projects that directly impact students.

Mail STAR Grant proposal to: Cyndi Branson
6636 Nile Ct.
Arvada, CO 80007
cbranson@jeffco.k12.co.us

Application must be postmarked by: March 15
Applicant Notification & STAR Grant Recipient Funding: May 15

Criteria for Nomination

1. Applicants must use a current STAR Grant form. Self-generated application forms will not be accepted.
2. The written proposal **must** be postmarked by March 15. Applications will not be returned to the applicants.
3. Keep a copy of your grant application.
4. Please do NOT send applications requiring signature of recipient at post office. This includes registered, insured, etc.
5. You may apply for only one STAR Grant each year.
6. STAR Grant applicants **must have joined CCIRA prior to November 1 and must have a current membership number INCLUDED ON THE APPLICATION.**
7. The proposal must involve instruction or promotion of **READING/WRITING**. The proposal must have direct impact on students, meaning that the work and implementation of this program must be done directly with students.
8. A proposal must be outlined in detail according to the application form guidelines.
9. All successful grant recipients will be asked to present information, including handouts about the projects, at the CCIRA State Conference. The information may also be disseminated (in another format) that will reach many CCIRA members. Contact chairperson for ideas.
10. STAR Grant winners will be responsible for submitting their receipts and actual spending plans by November 1, to the committee chair



STAR Grant APPLICATION FORM

Completion of this form is necessary in order to apply for a CCIRA STAR Grant. *Please print.*

STAR Grant Information	
Grant Title:	Date:
Specific amount of money requested (up to \$500): \$	
Applicant Information	
* Important: Do NOT include any of the following information in your proposal so that all grants can be read and rated by the committee in an impartial manner. If any of this information appears anywhere in the proposal, the proposal will not be considered.	
* Name	
CCIRA Membership # (required)	
Home Address (where notification will be sent)	
* City/State/Zip	
Telephone Number	
E-mail	
* School Name and District	
Have you received STAR Grants funds previously? If so, when?	

The following items must be included in this order and may not exceed five pages total:

1. TITLE OF GRANT
2. BUDGET
The budget for the project must include specific titles of books and materials to be purchased, including itemized costs. Please total your budget and include this amount. Materials must relate directly to reading/writing instruction. Priority will be given to those applications where discounted prices are reflected (if available).
3. SUMMARY (150 words max)
Give a brief, concise summary overview of this project. Include grade levels of those involved, and number of participants. This should be a "snapshot" of the project and who is involved.
4. OBJECTIVES, STUDENT ACTIVITIES, EVALUATION
List 3-5 objectives of the project. Using a bulleted format, list each objective followed by its specific student activity(ies) and method(s) of evaluation. Please be specific as to what students will **learn, know, and be able to do**. Including information about state/district standards is not encouraged.
5. PROPOSED TIMELINE OF IMPLEMENTATION — please be specific.
6. LITERACY CONNECTION (150 words max)
State how this proposal involves the instruction/promotion of reading and/or writing.
7. PROFESSIONAL GROWTH (150 words max)
Describe how implementing the proposal will impact **your professional (not personal) development** and enhance the instruction of reading/writing. State your professional development and growth objectives and how this grant will enhance your instruction.

For additional information and examples, go to the STAR Grants link on the CCIRA website.

You can also retrieve an application form electronically at www.ccira.org

AN INCORPORATED NONPROFIT PROFESSIONAL ORGANIZATION



STAR Grant CHECKLIST

This checklist is provided for applicants' convenience to ensure a complete and accurate proposal but *should not* be submitted with the proposal.

Did I...

- check to be sure my membership was current on November 1 and is currently in effect?
- use a current STAR Grant application form?
- refer to the rubric on the CCIRA website as I was writing my grant?
- include all of my personal information on the cover page only?
- include all required sections in the order in which they are indicated on the application form? (Yes, we REALLY do want the budget immediately following the title.)
- check to be sure there is NO identifying information within the body of the grant? (your name, school name, district reference)
- mail my grant by the deadline?